

WESTERN SCHOOL DIVISION

Request for Transportation

SECTION 1: STUDENT INFORMATION

Student Name: _____		Grade: _____	French Immersion: <input type="checkbox"/>
1. School Attending: Maple Leaf Elementary (<i>see question 1b</i>) Minnewasta School (<i>see question 1b</i>) École Morden Middle School Morden Collegiate Institute École Discovery Trails (<i>see question 1b</i>)		1b. Designated School: Maple Leaf Catchment: ◦ Residences north of South Railway St. ◦ Residences east of Mountain St. Minnewasta Catchment: ◦ Residences south of S. Railway and south of Hwy 3 ◦ Residences west of Mountain St. ◦ All rural K-4 Students	
If Student does NOT reside within Western School Division: Within which School Division do you reside? _____ École Discovery Trails Student is attending WSD for a program that is not offered in the home division ◦ ALL French Immersion K-6 Students We have completed a School of Choice form (REQUIRED) ◦ Residents north of Hwy 3 and west of Mountain			

SECTION 2: CONTACT INFORMATION

Parent/Guardian 1: _____ Home Phone: () _____ Cell Phone: () _____		Relationship to Student: _____ Work Phone: () _____ Other: () _____	
Parent/Guardian 2: _____ Home Phone: () _____ Cell Phone: () _____		Relationship to Student: _____ Work Phone: () _____ Other: () _____	
Emergency Contact: _____ Home Phone: () _____ Cell Phone: () _____		Relationship to Student: _____ Work Phone: () _____ Other: () _____	
Full Mailing Address: _____		Postal Code: _____	
Rural Civic Address: _____			
<i>Please list in the following format: (XXXXX Rd. XX W/N e.g. 12345 Rd. 17 N)</i>			

SECTION 3: SERVICE (Choose one)

<u>Bus Transportation</u> Requested Start Date: _____ Pickup/Drop-off Address(es): <input type="checkbox"/> Same as Above <input type="checkbox"/> Other (include reason): _____ _____ <u>Special Requests/Student Needs:</u> _____ _____ _____ _____	OR	<u>Payment in lieu of Transportation</u> <i>If approved, parent/guardian must complete a claim form through their child's school. Please read the Policy Notes on reverse.</i> Signed: _____ <div style="text-align: right;">Transportation Supervisor</div>
Parent/Guardian Signature _____		Today's Date _____

SCHOOL OFFICE USE ONLY		DIVISION OFFICE USE ONLY	
<input type="checkbox"/> 100 - Urban K-12 Within Division <input type="checkbox"/> 200 - Rural K-12 Within Division <input type="checkbox"/> 400 - Special Class on Bus <input type="checkbox"/> 500 - Special Vehicle <input type="checkbox"/> 600 - Non-Eligible on Bus <input type="checkbox"/> DENIED Signed : _____ <div style="text-align: right;">Principal</div>	<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED </div> <div style="display: flex; justify-content: space-between;"> <div> AM Bus: _____ STOP NUMBER: _____ Pickup Time : _____ AM Drop-off Time : _____ PM </div> <div> Transfer bus: _____ (See reverse for City stop locations; any other stop number is for bus driver's reference only) Signed: _____ <div style="text-align: right;">Transportation Supervisor</div> </div> </div>		

Request for Transportation

BUS STOP INFORMATION

Stop	Location
70	École Discovery Trails (EDT)
71	Rose Street (by mailboxes)
72	10 th Street (by mailboxes)
73	Parkhill Dr. & Maple Leaf Cres.
74	Manchester Street (by mailboxes)
75	4 th Street (by mailboxes)
76	Loren Drive
77	Falcon Dr. (Northwest)
78	Meadowbrook Dr. & Rosewood Lane
79	Conner Hill Dr. & Mint St.
80	Country Club Lane (by mailboxes)
81W	Fairway Dr. West
81E	Fairway Dr. East
82	Eagle Dr. near Falcon Dr.
83	Sunset Dr. & Sunray Dr.
84	Parkhill Dr. & Mason Cres.
85	Parkhill Dr. west of Mountain St.
86	Parkhill Dr. & Livingston Park
87	Greenwood Dr., West of Nelson Street
88	Conner Hill Dr. & Hillcrest St.
89	Pembina Dr. & Elks Park
90	Minnewasta School
91	Maple Leaf School
92	École Morden Middle School / Morden Collegiate
93	Rampton Street, West of Elam St.
94	Northwood St. People Path
95	Cochlan Dr. North of Agri St.
96	Wardrop St. & Westwood Dr. (by mailboxes)
97	Grant St. East of Southpark St.
98	Appleton Apartments
99	Exeter Dr. & Georgia Bay
Rural Stops: Rural students will be picked up and dropped off at the end of their driveway at the time assigned by the Transportation Supervisor. Please contact your bus driver if your child will not be on the bus on any given day.	

POLICY NOTES:

- ❖ All Requests for Transportation and In Lieu Claim Forms must be approved by the school Principal prior to submission to the Division Office.
- ❖ While WSD makes every effort to accommodate student needs, we cannot guarantee approval of every special request.
- ❖ Final approval is at the sole discretion of the Transportation Supervisor

Comments:

EIS ELIGIBILITY CODES

100	Eligible Urban: On School Bus	<i>Resides more than 1.6 km walk from designated school and rides the bus</i>
101	Eligible Urban: Allowance	<i>Meets 100 criteria and receives payment in lieu of transportation</i>
200	Eligible Rural: On School Bus	<i>Resides outside Morden city limits and rides the bus</i>
201	Eligible Rural: Allowance	<i>Meets 200 criteria and receives payment in lieu of transportation</i>
400	Eligible Special Class: On School Bus	<i>Level 2 or 3 student and/or meets criteria for unable to walk safely to school</i>
401	Eligible Special Class: Allowance	<i>Meets 400 criteria and receives payment in lieu of transportation</i>
500	Eligible Special Vehicle: On School Bus	<i>Mobility-impaired student requiring specially equipped vehicle</i>
501	Eligible Special Vehicle: Allowance	<i>Meets 500 criteria and receives payment in lieu of transportation</i>
600	Non-Eligible: On School Bus	<i>Does not meet any of the above criteria but is approved to ride the bus</i>
601	Non-Eligible: Allowance	<i>Meets 600 criteria and receives payment in lieu of transportation</i>